

**From:** [Steele, Rachel](#)  
**To:** [Brello, Jennifer](#); [Roup, Christina](#)  
**Cc:** [Nathanson, Amy](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#); [Neff, Jennifer](#)  
**Subject:** Speech and Hearing Science 7844  
**Date:** Wednesday, November 22, 2023 10:52:14 AM  
**Attachments:** [image001.png](#)  
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Good morning,

On Tuesday, Nov. 7th, the Social and Behavioral Sciences Subcommittee of the ASC Curriculum Committee reviewed a course proposal for Speech and Hearing Science 7844.

The Subcommittee unanimously approved the request with four contingencies and two recommendations:

1. **Contingency:** The Subcommittee asks that the department align the course title on the syllabus (heading, pg. 1) with the course title in curriculum.osu.edu (under General Information”). Specifically, the title in curriculum.osu.edu reads “Advanced Practicum in Communication Disorders”, while the syllabus reads “Practicum in Communication Disorders”.
2. **Contingency:** The Subcommittee asks that the department align the number of credit hours on the syllabus (heading, pg. 1) with the number of credit hours in curriculum.osu.edu (under “General Information”). Specifically, the syllabus states that the course is available for 2-8 credit hours, while curriculum.osu.edu says that the range is 1-8 credit hours.
3. **Contingency:** The Subcommittee asks that the department clarify how often the course meets and what form those meetings will take. While pg. 1 of the syllabus states that the course meeting schedule is dependent on clinic practicum placement and individual/group meetings, pg. 5 of the syllabus includes language that states that implies a lecture and/or lab format (“Each student is expected to attend every class in order to learn the content, actively engage with the material, and participate in class discussions and labs.”). [Please note that the page numbering in the footer contains inaccuracies; page numbers provided here are an estimate based on the documents as received.]
4. **Contingency:** The Arts and Sciences Curriculum Committee recently updated the list of required syllabus statements for all syllabi to include a statement on religious accommodations. This new, required statement is a result of a directive by the Executive Vice President and Provost and can be found here on the [ASC Curriculum and Assessment Services website](#). The Subcommittee thanks you for adding this statement to your course syllabus.

5. *Recommendation:* The Subcommittee recommends that the unit use the most recent version of the Student Life Disability Services Statement (syllabus, pg. 8-9), which was updated to reflect the university's new COVID-19 policies in August 2023. The updated statement can be found in an easy-to-copy/paste format on the [Arts and Sciences Curriculum and Assessment Services website](#). [Please note that the page numbering in the footer contains inaccuracies; page numbers provided here are an estimate based on the documents as received.]
  
6. *Recommendation:* The reviewing faculty recommend that the college use the most recent version of the Mental Health Statement (syllabus, pg. 10), as the name and phone number of the Suicide/Crisis hotline have changed. The updated statement can be found in an easy-to-copy/paste format on the [ASCCAS website](#). [Please note that the page numbering in the footer contains inaccuracies; page numbers provided here are an estimate based on the documents as received.]

As a reminder, **contingencies** (in bold above) must be addressed and resubmitted via curriculum.osu.edu before a course can move forward in the approval process. *Recommendations* (in italics above) should be implemented when the course is next taught. I will return SHS 7844 to the department queue via curriculum.osu.edu in order to address the Subcommittee's requests.

Should you have any questions about the feedback of the Subcommittee, please feel free to contact Amy Nathanson (faculty Chair of the SBS Subcommittee; cc'd on this e-mail), or me.

Best,  
Rachel



**Rachel Steele, MA**

(Pronouns: she/her/hers / Honorific: Ms.)

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